



UNIVERSITY CENTRAL LIBRARY
MOHANLAL SUKHADIA UNIVERSITY
UDAIPUR

No. SU/LIB/Tech.Sec/2006-2007/ 4604

Dated : 15/09/2006

The Registrar,
Mohanlal Sukhadia University,
UDAIPUR.

Sub: Annual Report of the Library System for the period July, 2005 to June, 2006

Dear Sir,

Kindly refer to letter No. F-10/ Gen/ MLSU/2006/ 1293 dated 13th July, 2006 subject cited above. In this connection the Annual report for the year 2005-06 (i.e. July, 2005 to June, 2006) of the Library system is sent herewith for your needful action.

Thanking you,

Yours faithfully,

(PROF. MADHU SUDAN SHARMA)
OFFICER-IN-CHARGE

Encl.: as above

~~Incharge, Computer Centre (Tikriti Sita)~~

Copy forwarded to the Dean/ Assistant Librarian, College of Science/CSSH/College of Law/College of Commerce and Management Studies/FMS/Department of Geology, M.L.Sukhadia University, Udaipur.

Dy. Librarian

UNIVERSITY CENTRAL LIBRARY

ANNUAL REPORT FOR THE PERIOD 1-7-2005 TO 30-6-2006

INTRODUCTION :

The University Library System has a Central position in the academic activities of the University. It is considered to be a heart of the University which should be injected with fresh blood continuously.

The University Central Library was constituted in 1962 and the Extension Library of the University of Rajasthan working in the Udaipur was merged into it in 1966. The College Libraries were created gradually with the establishment of the Colleges. In 1987 the Rajasthan Agricultural University was spilt up from the University and all the College Libraries of Agricultural wing became the part of the Rajasthan Agricultural University. The Sukhadia University Library System consists of the following Libraries :

1. University Central Library
2. University College of Science Library
3. University College of Social Science & Humanities Library
4. University College of Commerce & Management Studies Library
5. University College of Law Library
6. Faculty of Management Studies Library
7. University Department of Geology Library

There are two separate libraries in the Science faculty (i) College of Science Library and (ii) Department of Geology Library which has been transferred from University of Rajasthan. Similarly in the College of Commerce and Management Studies, two units of Libraries are working side by side (i) Main Library of the College and (ii) F.M.S. Library.

The Central Library concentrates on research support services whereas the college libraries look after the specific needs of Under-graduate and Post-Graduate teaching courses of the respective College.

The University Central Library caters to the needs basically of the Post-Graduate Students, Research Scholars and the faculty members of the University, catering the needs of the Research Scholars and Faculty members through INTERNET.

The Central Library has set up the Information and Library Network (INFLIBNET) Cell with the assistance of UGC. This cell is equipped with modern infrastructures. This cell regularly inputs records in the National database being developed by the INFLIBNET at Ahmedabad. This library is member of INFLIBNET and DELNET (Development Library Network) New Delhi, which has recently developed its WebPages. Readers can access our library record on the Internet. The library also provides all possible information through Internet required by the research scholars.

SERVICES OFFERED

- Circulation Service
- Reference Service
- Bibliographic Service
- Photocopying Service
- Current Awareness Service
- Selective Dissemination of Information Service
- Internet Services : E-library
- Micro film Reading Service
- Inter-library Loan Service
- Document Delivery Service
- Resource Sharing Service

BUILDING:

The Central Library has its own building. This building is presently occupied by the Central Library and University Administrative office. All Other libraries are housed in respective college/department buildings.

LIBRARY MANAGEMENT :

Under Act and Statutes No. 5(3) (a) of the University, there is a Library Committee to render advice to the Academic Council in connection with all library matters. The Vice-Chancellor is the Chairman and the University Librarian/Officer-in-charge acts as the Secretary. The Chairman of Library Committee of all the colleges/departments are the members of this committee. The library is being looked after by the following officer :-

Honorary Officer-in-charge

- **Prof. Madhu Sudan Sharma**

The total strength of Library Staff in the University Libraries is given below :

3 -

S.N.	Name of the Post	UCL	UCS	UCSSH	UCCMS	FMS	ULC	UDG	TOTAL
A.	PROFESSIONAL STAFF								
	1. Deputy Librarian								
	2. Assistant Librarian	1	1	-	-	-	-	-	02
	3. Proff. Assistant/ Reporographer	2	-	1	1	-	-	-	04
B.	SEMI PROFESSIONAL STAFF								
	1. Jr. Tech. Assistant	4	5*	4	3	1	2	1	20
C.	MINISTRIAL STAFF								
	1. Clerk/ Jr. Asstt.							1	01
	2. Stenographer/P.A.								
	3. U.D.C./Sr. Asstt.	2							02
D.	LITERATE STAFF:								
1.	Book Lifter/ Book Attendant/ Library Boy	4	1	1	1	1	3	01	12
2.	Library Cleaner	1	3						04
3.	Binder	1							01
4.	Peon/Chowkidar/ Sweeper	5		4	1		1		11
		1							01
	TOTAL	21	10	10	6	2	6	3	58

* 4 JTA - Permanent
1 JTA - On Contract basis

LIBRARY SERVICES :

4-

(A) WORKING HOURS OF THE UNIVERSITY LIBRARIES:

The details of the working hours of central library as well as campus libraries are given below.

LIBRARY UNIT	TOTAL NO. OF WORKING DAYS IN THE YEAR	TOTAL NO. OF SEATING ACCOMMODATION IN THE LIBRARY
UCL	10.30 a.m to 5.00 p.m*	8.00 a.m to 1.00 p.m**
UCS	10.30 a.m to 5.00 p.m	8.00 a.m to 1.00 p.m
UCSSH	10.30 a.m to 5.00 p.m	8.00 a.m to 1.00 p.m
UCCMS	10.30 a.m to 5.00 p.m	8.00 a.m to 1.00 p.m
FMS	10.30 a.m to 5.00 p.m	8.00 a.m to 1.00 p.m
ULC	10.00 a.m to 4.30 p.m	7.30 a.m to 12.30 p.m
UDG	10.30 a.m to 5.00 p.m	8.00 a.m to 1.00 p.m

* from 1st April 2006 e-library functioned upto 8.00 p.m.

** During morning hours e-library functioned upto 8.00 p.m.

(B) WORKING DAYS AND ACCOMMODATIONS :

The total number of working days and seating accommodation is as under :

LIBRARY UNIT	TOTAL NO. OF WORKING DAYS IN THE YEAR	TOTAL NO. OF SEATING ACCOMMODATION IN THE LIBRARY
CENTRAL LIBRARY	281	165
COLLEGE OF SCIENCE	- do -	165
CSSH	- do -	65
CCMS	- do -	80
FMS	- do -	55
COLLEGE OF LAW	- do -	100
UDG	- do -	50

(b) PERIODICALS:-

The total holdings of the Periodicals (bound volumes and Micro Materials) are as under :

LIBRARY UNIT	TOTAL NO. OF BOUND VOL. AS ON 30.6.2005	ADDED DURING THE YEAR 2005-2006	TOTAL	TOTAL NO. MICRO MATERIAL 30.06.2005	ADDED DURING THE YEAR 2005-2006	TOTAL
CENTRAL LIBRARY	13729	467	14196	291	-	291
COLLEGE OF SC.	6202	-	6202	-	-	-
CSSH	743	149	892	-	-	-
COLLEGE OF LAW	5804	205	6009	-	-	-
UDG	800	103	903	-	-	-
CCMS	2160	-	2160	-	-	-
FMS	81	-	81	-	-	-
TOTAL	29519	924	30343	291	-	291

(C) PERIODICALS SUBSCRIPTION :

The following is the position of current scientific journals/periodicals being subscribed regularly in our different library units :-

LIBRARY UNIT	TOTAL NO. OF PERIODICALS AS ON 30.6.2005	DELETED DURING 2005-2006	ADDED DURING 2005-2006	NO. OF JOURNALS RECEIVED AS GRATIS IS 2005-2006	GRAND TOTAL
CENTRAL LIB.	68	-	2-	-	70
COLLEGE OF SC.	06	-	-	-	06
CSSH	85	-	-	-	85
CCMS	08	-	1	-	09
FMS	29	-	9	-	38
COLL. OF LAW	30	4	6	-	32
UDG	11	-	5	-	16
TOTAL	237	4	23	-	256

(D) THESES:

The total number of Theses is as under :-

LIBRARY UNIT	TOTAL NO. OF THESES AS ON 30.6.2005	TOTAL NO. OF THESES ADDED DURING THE YR. 2005-2006	GRAND TOTAL
CENTRAL LIBRARY	1932	565	2497
COLLEGE OF SC.	490	84	574
CSSH	196	137	333
CCMS	264	44	308
FMS	11	03	14
COLLEGE OF LAW	20	-	20
UDG	108	12	120
TOTAL	3021	845	3866

(e) DISSERTATIONS AND PROJECT REPORT :

The total number of Dissertation and Project Report are as under :-

LIBRARY UNIT	TOTAL NO. OF DISSERTATION AND PROJECT REPORT AS ON 30.6.2005	TOTAL NO. OF DISSERTATION AND PROJECT REPORT ADDED DURING THE YR. 2005-2006	GRAND TOTAL
CENTRAL LIBRARY	4627	371	4998
COLLEGE OF SC.	-	-	-
CSSH	-	-	-
CCMS	-	51	51
FMS	928	120-	1048
COLLEGE OF LAW	132	20	152
UDG	236	-	236
TOTAL	5923	562	6485

MEMBERSHIP

The membership of our libraries during the year 2005-2006 was as follows :

LIBRARY	UNDER GRADUATE	POST GRADUATE	RESEARCH SCHOLARS	TEACHERS	OTHERS	TOTAL	TOAL NO. OF VISITORS
CL	-	360	50	33	195	638	189631
CS	1189	772	229	-	-	2190	Not recorded
CSSH	570	260	55	16	74	975	121505
CCMS	667	240	40	20	27	994	Not recorded
FMS	-	240	18	05	60	323	34975
UDG	-	14	03	12	08	37	27390
LAW	142	32	01	-	-	175	36000
TOTAL	2568	1918	396	86	364	5332	409501

GRANTS :

The following statement shows the amount of grants under Non-Plan, Plan, U.G.C. and other and their utilization by the various libraries for the current Law Reports, Periodicals, magazines news papers and books etc.:

LIBRARY (UNIT(S))	STATE (NON-PLAN)			STATE (PLAN)			OTHERS		
	AMOUNT ALLOCATED	AMOUNT UTILISED	BALANCE	AMOUNT ALLOCATED	AMOUNT UTILISED	BALANCE	AMOUNT ALLOCATED	AMOUNT UTILISED	BALANCE
CENTRAL LIBRARY	23,90,000=00	21,3,2951=30	257048=70	-	-	-	2,50,000=00	2,50,000=00	-
CS	3,46,000=00	3,45,666=00	334=00	-	-	-	2,40,000=00	2,39,958=50	41=50
CCMS	1,53,000=00	1,52,902=00	98=00	-	-	-	20,000=00	19,865=00	135=00
CSSH WOMEN STUDIES CELL(FURNITURE)	2,13,000=00	2,12,642=60	357=40	-	-	-	2,60,000=00	2,59,912=80	87=20
FMS	3,35,000=00	2,81,357=70	53,642=30	50,000=00	-	50,000=00	30,000=00	29,905=00	95=00
COLLEGE OF LAW	1,00,000=00	99,682=00	318=00	20,000=00	19,961=90	38=10	23,000=00	22,647=40	352=60
UDG	72,000=00	67,590=10	4409=90	-	-	-	-	-	-
(D) SAP	-	-	-	-	-	-	-	-	-
TOTAL	3609000=00	3292791=70	316208=30	70000=00	19961=90	50038=10	823000=00	822288=70	711=30

LOAN OF BOOKS

The figures of books loaned to our readers for home reading from the libraries is as under :

LOAN OF BOOKS		INTER LIBRARY LOAN		
LIBRARY UNIT	NO. OF BOOKS ISSUED TO THE READERS DURING THE YEAR 2005-06	NO. OF BOOKS CONSULTED YR. 2005-2006	BORROWED	ISSUED
CL	38400	49769	-	-
CS	6809	68392	-	-
CSSH	80000	121000	-	-
CCMS	Not Recorded	Not Recorded	18	-
FMS	23750	64639	-	-
LAW	24840	25920	-	-
UDG	1500	4000	-	-
TOTAL	175299	333720	18	-

BOOK BANK

In view of the improving the availability of text books the 'book Banks' were started in all campus libraries except of the Central Library. The following is the position of different book banks in the University during the year under reviewed (1998-99)

(a) BOOK COLLECTION :

LIBRARY UNIT	DATE OF FOUNDATION	TOTAL NO. OF BOOKS AS ON 30.6.2005	NUMBER OF BOOKS PURCHASED/ ADDED YR 2005-2006	GRAND TOTAL
CS	01.01.1976	26752	901	27653
CSSH	28.03.1992	20821	1023	21844
CCMS	June 1987	18111	1686	19797
MBA	01.07.1998	1092	1040	2132
LAW	AUGUST,1976	8976	1391	10367
UDG	-	-	-	-
TOTAL	-	75752	6041	81793

(b) BOOK BANK SERVICES:

The following is the position of working hours, membership enrolment and books loaned to the needy students from the Book banks in the year 2005-2006

LIBRARY UNIT	WORKING HOURS FROM AM TO PM	STUDENT ENROLLED				NO. OF BOOKS ISSUED			
		PG	UG	OTHER DEPLOMA	TOTAL	PG	UG	OTHER DEPLOMA	TOTAL
CS	11 TO 1	457	941	-	1398	2343	8355	-	10698
CSSH	10.30to5	142	375	-	517	923	2097	-	3020
CCMS	11to1.30	279	1035	-	1314	1674	6210	-	7884
FMS	10.30to5	185	-	-	185	-	-	-	1480
LAW	10 to 1	50	322	-	372	450	2898	-	3348
TOTAL	-	1113	2673	-	3786	5390	19560	-	26430

(b-1) BOOK'S GRANTS:

The main source of finance for purchase of books in the membership fee and the rental charges collected from the students. There are no recurring grants for this purpose either from the State Government or from the University's own sources :

LIBRARY UNIT	TOTAL AMOUNT COLLECTED AS MEMBERSHIP & RENTAL CHARGES AS ON 30.6.2005	TOTAL GRANTS RECEIVED DURING THE YEAR 2005-2006	GRAND TOTAL	AMOUNT UTILIZED DURING THE YEAR 2005-2006	BALANCE
CS	-	100000=00	100000=00	99810=30	189=70
CSSH	-	100000=00	100000=00	99941=60	58=40
CCMS	-	30000=00	30000=00	29904=00	96=00
FMS	-	80000=00	80000=00	79994=85	5=15
LAW	-	30000=00	30000=00	29905=00	95=00
TOTAL	-	340000 =00	340000=00	339555=75	444=25

LIBRARY SOURCES (BOOKS COLLECTION DEVELOPED THROUGH ACQUISITION, GIFT AND EXCHANGE)

(a) **BOOKS :**

The total number of book collection , acquisition , gift and exchange is as under :

LIBRARY UNIT	TOTAL NO. OF BOOKS AS ON 30.6.2005	NO. OF BOOKS ADDED AS ON YEAR 2005-2006	RECEIVED AS GRATIS DURING YEAR 2005-2006	GRAND TOTAL
CL	102546	1022	118	103686
CS	60743	1662	31	62436
CSSH	61036	1017	-	62053
CCMS	19811	605	01	20417
FMS	9707	531	10	10248
LAW	26317	680	-	26997
UDG	6559	53	-	6612
TOTAL	286719	5570	160	292449

(b) **Micro materials :** (As on 30.06.2005/ added during 01.07.2005 to 30.06.2006.)

LIBRARY UNIT	Microfil ms	Microfilm ches	Micro opacs	Cassettes	CDs	DVDs	Others	TOTAL
CL	-	-	-	26/ nil	55/34	00/01	-	81/35
CS	-	-	-	-	-	-	-	-
CSSH	-	-	-	-	-	-	-	-
CCMS	-	-	-	-	-	-	-	-
FMS	-	-	-	-	-	-	-	-
LAW	-	-	-	-	-	-	-	-
UDG	-	-	-	-	-	-	-	-
TOTAL	-	-	-	26/nil	55/34	00/01	-	81/35

AUTOMATION OF LIBRARIES :

(A) COMPUTER HARDWARE :

LIBRARY UNIT	Computer						PRINTER		
	PENTIUM IV	PENTIUM III	PENTIUM II	PENTIUM LPRO	386 HD	486	DOTMATRIX	INKJET	LEASER
CL	21	-	7	1	1	1	2	1	2
CS	10	-	2	-	-	-	1	1	-
CSSH	-	-	-	-	-	-	-	-	-
FMS	-	-	-	-	-	-	-	-	-
LAW	-	-	-	-	-	-	-	-	-
UDG	-	-	1	-	-	-	-	-	-
CCMS	2	-	-	-	-	-	-	-	1
TOTAL	33	-	10	1	1	1	3	2	3

(B) REPROGRAPHY SERVICES (PHOTOCOPY)

LIBRARY UNITS	NO. OF DOCUMENTS/ PAPERS 1.7.2005 TO 30.06.2006			
	OFFICIAL	CHARGEABLE	TOTAL	AMOUNT
CL	78048	62136	140184	46602=00
LAW	17554	5300	22854	3949=00
CS	19765	8893	28658	6669=75
CCMS	27266	933	28199	706=25
CSSH	7286	2106	9392	1580=00
TOTAL	149919	79368	229287	59507=00

(C) DATA ENTRY WORK :

LIBRARY UNIT	ENTRIES AS ON 30/6/05	DATA INPUT DURING 2005-06	TOTAL
CL	1,02,546	1705	104251
CS	69,594	-	69,594
CSSH	-	-	-
FMS	-	-	-
LAW	23,600	-	23,600
UDG	-	-	-
CCMS	15,157	-	15,157-
TOTAL	2,10,897	1705	212602

(I) WEB SITE VISITED

LIBRARY UNIT	(I) JOURNALS	(II) ACADEMIC INSTITUTIONS EARNED SOCIETIES	(III) OTHER	NO. OF SITES VISITED
CL	6217	2381	13147	21745
CS	487	237	920	1644
CSSH	-	-	-	-
FMS	-	-	-	-
LAW	-	-	-	-
UDG	-	-	-	-
CCMS	-	-	-	-
TOTAL SITES VISITED				23389

(ii) USER OF INTERNET SERVICE:

LIBRARY UNIT	CATEGORY OF USERS			
	(I) FACULTY	(II) RESEARCH SCHOLAR	(III) SPECIAL MEMBERS (STU.)	TOTAL READERS USED INTERNET FACILITY DURING 2005-06
CL	46	1816	14	1876
CS	12	46	239	297
CSSH	-	-	-	-
FMS	-	-	-	-
LAW	-	-	-	-
UDG	-	-	-	-
CCMS	-	-	-	-
TOTAL	58	1862	253	2173

SPECIAL ACTIVITIES

14-

A. Staff Participation in Seminar/ Conference/ Workshop etc.

1. Dr. U.K. Agarwal, Assistant Librarian, University Central Library participated in CALIBER-2006 jointly organized by Gulbarga University and INFLIBNET Centre at Gulbarga from 2nd Feb. to 4th Feb. 2006.
2. Dr. U.K. Agarwal, Assistant Librarian, University Central Library participated in a Tutorial on " Building Digital Libraries using DSpace jointly organized by Gulbarga University and INFLIBNET Centre at Gulbarga on 2nd Feb. 2006.

B. Dr. U.K. Agarwal Delivered lectures

Oriented to the participants of Orientation Programme in Planning and Management for Secondary School Libraries organized by VBGIS, IASE, Udaipur on 21.05.2006.

The topic of his lectures were

1. पुस्तकालयों में नवीन सेवा आपाओं की स्थापना : एक योजना ।
2. पाठक सेवा के सार्वक आयाग ।

C1. VISITS OF DIGNATARIES TO LIBRARY;

- 1- Sh. A.K. Roy, Asstt. General Manager (Training) SBBJ, Chamanpura , Udaipur visited on 30th.Sept.2005.
- 2- Prof. Devi Prasad Tripathi of Shree L.B.S.N.S. Vidyapith, New Delhi visited on 3rd and 4th Feb,2006
- 3- Sh. Dolat Jotwani, Librarian , IITB visited on 18th May 2006.
- 4- Prof. K.C. Sahoo, DLIS, Dr H.S. Gour University, Sagar(MP) visited on 20th May 2006.

C2. VISIT OF FOREIGN STUDENTS /EXPERT GROUP:

A group of 62 students from various universities of Italy visited this library on 03rd Sept.2005.

D. UGC-INFONET CONSORTIA

Mohanlal Sukhadia University ,Central Library being the member of UGC-Infonet program avails the IP authenticated e- journals subscription facility extended by the INFLIBNET Ahmedabad. All the users of the library are accessing these journals.

D2. INFLIBNET & DELNET SERVICES

INFLIBNET & DELNET Networks are offering inter-library loan services to the subscribed libraries. Mohanlal Sukhadia University ,Central Library has online access to the various services of INFLIBNET and DELNET like " Database of periodicals articles" Union database of Thesis and Dissertations" and host of other databases . For URL and password, please contact Dy. Librarian

D3. INAUGURATION OF e-library

The e-library was inaugurated by Prof. B.L. Chaudhary, Vice-Chancellor of this University on 16.07.2005.

At this occasion Vimochan of "Searching the web : A brief Guide " was done by Prof. D,K, Bhatt,College of Science

D4. ACCESS OF UGC-CEC- Vyas: Higher Education Channel

Vyas Higher Education Channel is provided to this Library through UGC ERNET Connectivity on URL " <http://202.41.97.63/VOD>."

D5. Training Programme held:

1. UGC-INFLIBNET Users Awareness Programme was held on 19th Oct. 2005 in UCL which was inaugurated by Dr. Girija Vyas , Chairperson , National Commission for Women. The function was presided by Prof. B.L. Chaudhary, Vice-Chancellor of this University.
2. A J-Gate Users Awareness Programme was held on 19th Oct. 2005 in UCL which was addressed by Sh. Anurag Srivastav, regional executive of Informatics (India) Ltd. Bangalore.
3. A Training Programme for the staff of Examination Section of this University was held from 20th April 2006 to 28th April 2006 (during 4.00 PM to 5.00 PM everyday).
4. A DEMO of smart card was presented by General Manager ,One card solution Pvt. Ltd, New Delhi on 17th Jan. 2006.

E. STAFF RETIRED

1. Sh. Bodu Ram Jat, Professional Assistant, University Central Library retired on attaining the age of superannuation on 31st August, 2005.
2. Dr. R.S. Chouhan, Assistant Librarian, UCSSH retired on attaining the age of superannuation on 30th April, 2006.